

## 1. PLANNING

This section looks at the immediate actions you need to do once you join the rally. You will need to keep coming back to these pages as you update your boat information and invite crew.



### Useful Planning Checklist

Questions	Notes
Have you read-through the Rally Handbook?	
Have you shared the Rally Handbook with your crew?	
Do your crew know how to update their personal information (address, passport details, next of kin) on the Member's Area? <a href="#">see page 5</a>	
Check and update your boat information on the Members Area. <a href="#">See page 6-7</a>	
Add a boat description, photograph and links to your boat website. <a href="#">See page 6</a>	
Arrange for email capability at sea, via SSB and PACTOR modem or satellite phone . <a href="#">See Communications Section for details</a>	
Update your at-sea email address and sat-phone number (if onboard) on your boat information page. <a href="#">See page 7</a>	
Order the charts and nautical books you will need for navigation. <a href="#">See pages 54-55 and Local Information Section for details for charts and pilot books</a>	
Order any courtesy flags/ensigns you will need for the countries visited and your onwards cruising.	
Do you have a full set of signal flags for dressing the boat in port? <a href="#">See page 65 for details</a>	
Have you ordered official rally polo shirts? <a href="#">More information in rally newsletters, and see the Member's Area</a>	
Have you spoken to your boat insurance company about your planned cruising?	
Have you considered options for returning home? <ul style="list-style-type: none"><li>• Returning with a rally see <a href="http://www.worldcruising.com">www.worldcruising.com</a></li><li>• Independent cruising</li><li>• Professional delivery crew see <a href="http://www.pydww.co.uk">www.pydww.co.uk</a></li><li>• Boat transport by ship see <a href="http://www.petersandmay.com">www.petersandmay.com</a></li></ul>	
Do you need to schedule work on the boat with your boatyard or other specialist company? Don't leave this too late!	
Have you advised the marina at the rally start port of your ETA? <a href="#">See Local Information for contact details</a>	



## Manage Your Rally Online at [www.worldcruising.com](http://www.worldcruising.com)

The World Cruising Club website is your first source of information about all the rallies, with details of important dates, boat entry lists, news and logs.

Sign in to the website to access rally-specific information in the **Members Area**; available to all skippers, captains and rally crew.

### In the Members Area you can:

- Update your personal information, including preferred name, emergency contacts and passport details ([Edit Contact Details](#)).
- View all of the events you have entered as a boat owner or crew ([My Events](#)).
- Buy extra crew places for your boat and manage your crew list ([My Events](#)).
- Upload boat information, including dimensions for the WCC Handicap calculation, and safety equipment specifications ([My Boats](#)).
- View your financial history with World Cruising Club, make payments, print a statement ([My Account](#)).
- Read and download the Rally Handbook, newsletters and important forms ([Event Documents](#)).
- Read and download useful cruising documents, reports and advice ([Documents & Information](#)).
- Get help online, all day, every day ([Support](#)).
- Buy discounted marine supplies and services and take advantage of special offers for rally participants.

### How to Sign In

Click on the [Sign in](#) icon, top right menu. If you don't have a password, or have forgotten it, just click the buttons and you will be sent a new password by email. Check your inbox and junk items folders.

## Members Home Page

This is what you will see when you sign in.



Update your personal details

List of events you have entered - click to manage the crew list

View statements and pay online

Edit your boat details

Download rally handbooks, useful documents and order forms

Quick links to your events and boats

Read logs from other rally boats

Discounts on marine services and products

Read the latest rally news

### Important actions for skippers and boat owners

#### Manage your crew

Click on the rally name in My Events

Add available crew

or buy additional crew spaces for extra crew

View your crew and check if they have completed their personal details (% Complete)

You can also email your crew - useful for reminders!

#### Add crew

Add yourself (as skipper/owner).

This page looks similar to [Edit Personal Details](#)

Invite someone else with an email - this will send an automatic invitation email for the crew to accept, then they can enter their own personal details.

*This is the best way to add crew.*

You can also enter details for crew with no email

**IMPORTANT!**  
Complete all your passport information and full contact details for your emergency contact person (next of kin)

#### Buy crew spaces

If you have no unused crew spaces, you will need to **buy additional crew spaces** before you can add crew to your crew list. You can do this online, including secure payment.

Buy crew spaces for the whole rally, or for individual legs

### Crew Status Explained

**Invited** - the person has been sent a system-generated email to join the crew (see Add crew, page 5), but has not yet responded. Ask them to check their email inbox and junk items and to follow the actions in the email.

**Accepted** - the person has responded to the email, but has not yet confirmed their personal details.

**Declared** - all of this person's details are correct. All crew must be '**declared**' before the start of the rally.

Crew can update and confirm personal details to declare by clicking on the **rally name** in **My Events**.

### Important actions for all crew

#### Declaring

Once all your personal details are correct, including passport information and emergency contacts, the crew name will show **99% Complete** ✓

The crew must change their status from **Accepted** to **Declared** by clicking on '**Complete Registration**'. If there is a warning triangle and less than 99% Complete, the crew needs to go back and provide more information before registration can be completed.

In **My Events**, click on the **rally name** (eg ARC 2014) then click **Complete Registration** to submit all information and stop any further automated reminder emails.

To provide more information, click on **edit details**.



### Important actions for boat owners/skippers

#### Update your boat details

Every rally boat has a specification and a profile. Access these by clicking on the **boat name** from **My Boats**

The example (right) shows the boat page for **Ocean Dreamer**, with her basic specification and links below to edit.

**Edit specification** - update information about the boat and sails which allow us to calculate the handicap for fun competition between Cruising Division boats (see page 7). It also includes information about safety and communications equipment that **must** be completed before the start.

**Edit profile** - upload photographs of your boat, provide a description and links to your website, boat email or blog pages. The more information you provide, the more fun your followers at home (family and friends) will have.

The profile (right) is for **Skyelark**, published on the World ARC website. This is what visitors to the site will see, including being able to search the logs that **Skyelark's** crew have posted during the rally.



## Boat Specification

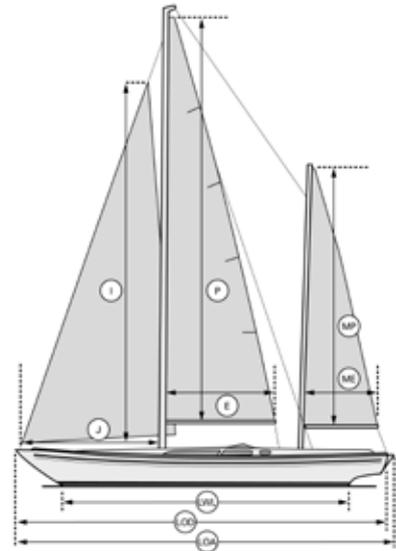
It is important that you complete the boat data information well before the start of the rally.

- We communicate with boats at sea by email, so it is vital that we have your boat's correct at-sea email address.
- We provide information about your boat and its communications and safety equipment to the Coastguard and other authorities.
- The boat and sail dimension information is used to calculate the handicap for Cruising Division competition.

Please add your boat data via the Members Area

Click on the boat name in [My Boats](#) then [Edit Specification](#)

The help notes are also available online in English, German, French and Spanish.



Yacht make & model	Yachttyp u. Konstrukteur	Voilier type/marque/modèle	Marca del yate y modelo
Flag	Flagge	Pavillon	Bandera
Rig (sloop/ketch etc.)	Rigg (Slup/Ketsch etc.)	Gréement (sloop/ketch etc.)	Aparejo (balandra/queche etc.)
Year built	Baujahr	Année de construction	Año de construcción
LOA Length: Overall	Länge: über alles	Longueur: Hors-Tout:	Eslora: Total:
LOD on deck	Deck	de coque:	en cubierta:
LWP Waterline	Wasserlinie	Flottaison:	Línea de flotación:
Beam	Breite	Largeur BAU:	Manga:
Draught	Tiefgang	Tirant d'eau:	Calado:
Hull material	Rumpfmateriale	Matériau de la coque:	Material del casco:
colour	Rumpffarbe	couleur	color
Type of keel	Typ des Kiels	Type de quille	Tipo de quilla
(long/medium/fin/centreboard)	(lang/mittel/Finnkiesel/Kielschwert)	(longue/medium/fine/dérive)	(larga/mediana/fin/otras)
Displacement: design	Verdrängung: vorgesehen	Déplacement: design	Desplazamiento:diseño
Displacement: present	Verdrängung: aktuell	actuel	real
<b>Sail Measurements (Not Areas)</b>	<b>Segelabmessungen (Nicht Flächen)</b>	<b>Dimensions Des Voiles (Pas surface)</b>	<b>Medida De Las Velas (No Areas)</b>
I: Foretriangle	I: Vorsegel	I: Triangle avant	I: Triángulo de proa
J: Foretriangle	J: Vorsegel	J: Triangle avant	J: Triángulo de proa
P: Mainsail	P: Großsegel	P: Grand Voile	P: Mayor
E: Mainsai	E: Großsegel	E: Grand Voile	E: Mayor
mp: Mizzen	mp: Besan	mp: Artimon	mp: Mesana
me: Mizzen	me: Besan	me: Artimon	me: Mesana
Spinnaker/Parasailor	Spinnaker/Parasailor	Spinnaker/Parasailor	Spinnaker/Parasailor
Cruising chute	Blister	Beenaker	Cruising MPS
Jib furling	Rollgenua	Benois à enrouler	Foque con enrollador
Mainsail furling	Rollgroß	Grand voile à enrouler	Mayor con enrollador
Sail number	Segelnummer	Numéro de la voile	Numéro de velas
SSB Radio Callsign	SSB (KW) Rufzeichen	Radio BLU Indicatif	Indicativo de Radio SSB
Satcoms: type	Satellitenkommunikation Typ	Communication par satellite: Type	Satcoms: Tipo
Sat C ID Nr	Sat.C ID Nr:	Sat C ID Nr:	Sat C ID Num
Sat. Tel. Nr.	Sat.-Tel. Nr:	Nr.Tél. satellite	Num.Tel. Sat
Boat email address at sea	Boot E-mail auf See	Courrier électronique à bord	Email de la embarcación en el mar
MMSI Number	GMDSS Nr:	Numéro MMSI	Número MMSI
EPIRB: make	EPIRB: Marke	Radio-Balise: (marque)	EPIRB: marca
EPIRB I.D. Nr.	EPIRB I.D. Nr:	Radio-Balise: Numéro	Núm. EPIRB I.D.
Liferaft: make	Rettingsinsel: Typ	Radeau de survie: marque	Balsa salvavidas: marca
year	Baujahr	année	año
last service date	letzte Inspektion	dernière révision	última fecha de uso
Capacity	Zugelassen für.	Capacité	Capacidad

### Rally Website – Get Involved!

There are many ways that you and your crew can get involved with the rally online – adding photos of your boat; sending daily logs and photographs; adding links to your own yacht website.

### Daily Logs and Photo Gallery

During the rally you can send daily logs and images from the boat directly to the rally website via email, enabling friends, family and supporters to share in your adventures.

You will receive a unique email address to send your blogs and photographs, and these will be posted to the website by the rally team.

Our software will resize images, but for web resolution it is best to resize to 640x480 pixels (approx 100-200kb) - this will be cheaper on your airtime too!

Full details on how to send your logs and photos will be provided before the rally starts.



### Share Your Story

Do you have a story to share with other boaters? For example: Interesting boat or crew, working onboard or retiring, start of a new life aboard or taking a sabbatical, or even raising money for charity. Tell us your story and we'll share it with the local and national media.

[www.worldcruising.com/MembersArea/your-story](http://www.worldcruising.com/MembersArea/your-story)

### Your Privacy

Once entered, crew information will be visible to the skipper, but not to the other crew. Crew members can only see their own details, plus the names and email addresses of their fellow crew. We value your privacy and all details are stored in an encrypted form, to industry standards.



### For Friends and Family

#### Following the boats online

When Iridium trackers are fitted to the boats, regular position reports will automatically be displayed on the Fleet Viewer on the rally website.

The Fleet Viewer provides an overview of boat locations; daily distance sailed; and distance to the next port.

The interactive map allows users to show tracks, zoom in and out, and select individual boats or groups to display. Basic windspeed information can also be shown, so you have an idea of the conditions that the boats are enjoying.

The Fleet Viewer is located on the upper left side of the screen on the rally pages. You can also download a Yellowbrick app for Apple and Android devices.



#### Social media

Friends and family can post messages of

support and ask each other questions on the rally Facebook pages. These are kept up to date with the latest photos and news from the rally.

#### Rally Facebook Pages

WCC	<a href="http://www.facebook.com/worldcruising">www.facebook.com/worldcruising</a>
ARC	<a href="http://www.facebook.com/arcrally">www.facebook.com/arcrally</a>
World ARC	<a href="http://www.facebook.com/worldarc">www.facebook.com/worldarc</a>
ARC Europe	<a href="http://www.facebook.com/arceurope">www.facebook.com/arceurope</a>
ARC Portugal	<a href="http://www.facebook.com/arcportugal">www.facebook.com/arcportugal</a>
Caribbean 1500	<a href="http://www.facebook.com/carib1500">www.facebook.com/carib1500</a>
ARC DelMarVa	<a href="http://www.facebook.com/arcdelmarva">www.facebook.com/arcdelmarva</a>

You can also follow us on Twitter @arcrally and @carib1500 during the rallies.



### Sources of Information

Preparing for a rally can be a daunting task, but there are plenty of sources of help.

#### World Cruising Club

First, contact World Cruising Club:

##### Our main office in the UK

Tel: +44 (0)1983 296060

Email: [mail@worldcruising.com](mailto:mail@worldcruising.com)

Skype: wccmail

Open: Monday-Friday 0900-1730 UTC

120 High Street, Cowes, Isle of Wight PO31 7AX

##### World Cruising Club USA

##### Andy Schell and Mia Karlsson

Tel: +1 (757) 788-8872

Email: [carib1500@worldcruising.com](mailto:carib1500@worldcruising.com)

##### World Cruising Club European Representatives:

##### Germany Astrid & Wilhelm Greiff

Tel: +49 (0)9533 8733

Email: [buero-deutschland@worldcruising.com](mailto:buero-deutschland@worldcruising.com)

##### Netherlands Bojan Michiels von Kessenich

Tel: +31 (70) 3040466

Email: [dutchsupport@worldcruising.com](mailto:dutchsupport@worldcruising.com)

#### Noonsite.com

Noonsite.com is an online resource for cruising sailors, with details on most ports worldwide and discussion forums for cruisers. [www.noonsite.com](http://www.noonsite.com)

#### OceanCrewLink.com

If you need extra crew, advertise your sailing 'opportunity' for free and search the crew database. [www.oceancrewlink.com](http://www.oceancrewlink.com)

#### Bluewater Cruising Clubs

These membership associations provide support for their members, who are mostly long-distance cruisers. Support may include newsletters and information about cruising destinations and equipment, and networks of members around the world who can offer local support.

[Ocean Cruising Club](http://www.oceancruisingclub.org) [www.oceancruisingclub.org](http://www.oceancruisingclub.org)

[Seven Seas Cruising Association](http://www.scca.org) [www.scca.org](http://www.scca.org)

[Cruising Club of America](http://www.cruisingclub.org) [www.cruisingclub.org](http://www.cruisingclub.org)

[Ocean Seglings Klubben](http://www.osk.org) [www.osk.org](http://www.osk.org)

[Trans-Ocean eV](http://www.trans-ocean.eu) [www.trans-ocean.eu](http://www.trans-ocean.eu)

### National Authorities

Most countries have a national authority that looks after the interests of sailors, and may run training courses, databases of approved marine companies or offer legal advice. The authority is usually a member of the International Sailing Federation (ISAF).

[ISAF](http://www.sailing.org)..... [www.sailing.org](http://www.sailing.org)

[ISAF Special Regulations](http://www.sailing.org/documents/offshorespecialregs/index.php) ..... [www.sailing.org/documents/offshorespecialregs/index.php](http://www.sailing.org/documents/offshorespecialregs/index.php)

[ISAF sea survival training](http://www.sailing.org/sailors/safety/sea_survival.php)..... [www.sailing.org/sailors/safety/sea\\_survival.php](http://www.sailing.org/sailors/safety/sea_survival.php)

[Australia](http://www.yachting.org.au/)..... <http://www.yachting.org.au/>

[Austria](http://www.segelfverband.at) ..... [www.segelfverband.at](http://www.segelfverband.at)

[Belgium](http://www.belgiansailing.be) ..... [www.belgiansailing.be](http://www.belgiansailing.be)

[Denmark](http://www.sejlsport.dk) ..... [www.sejlsport.dk](http://www.sejlsport.dk)

[Finland](http://www.spv.fi) ..... [www.spv.fi](http://www.spv.fi)

[France](http://www.ffvoile.org) ..... [www.ffvoile.org](http://www.ffvoile.org)

[Germany](http://www.dsv.org) ..... [www.dsv.org](http://www.dsv.org)

[Ireland](http://www.sailing.ie) ..... [www.sailing.ie](http://www.sailing.ie)

[Italy](http://www.federvela.it) ..... [www.federvela.it](http://www.federvela.it)

[Netherlands](http://www.watersportverbond.nl) ..... [www.watersportverbond.nl](http://www.watersportverbond.nl)

[Norway](http://www.seiling.no) ..... [www.seiling.no](http://www.seiling.no)

[Russia](http://www.vfps.ru) ..... [www.vfps.ru](http://www.vfps.ru)

[Spain](http://www.rfev.es) ..... [www.rfev.es](http://www.rfev.es)

[Sweden](http://www.svensksegling.se) ..... [www.svensksegling.se](http://www.svensksegling.se)

[UK](http://www.rya.org.uk)..... [www.rya.org.uk](http://www.rya.org.uk)

[USA](http://www.ussailing.org) ..... [www.ussailing.org](http://www.ussailing.org)

[Other nations](http://www.sailing.org/about-isaf/mna) ..... [www.sailing.org/about-isaf/mna](http://www.sailing.org/about-isaf/mna)

[IRC racing certificates](http://www.ircrating.org) ..... [www.ircrating.org](http://www.ircrating.org)

### Marine Trade Associations

Marine trade associations may be able to recommend equipment suppliers and boatyards in their countries.

[France](http://www.french-boating.com) ..... [www.french-boating.com](http://www.french-boating.com)

[Germany](http://www.dbsv.de)..... [www.dbsv.de](http://www.dbsv.de)

[Italy](http://www.uncina.net)..... [www.uncina.net](http://www.uncina.net)

[Netherlands](http://www.hiswa.nl) ..... [www.hiswa.nl](http://www.hiswa.nl)

[Sweden](http://www.sweboat.se)..... [www.sweboat.se](http://www.sweboat.se)

[UK](http://www.britishmarine.co.uk)..... [www.britishmarine.co.uk](http://www.britishmarine.co.uk)

[USA](http://www.nmma.org) ..... [www.nmma.org](http://www.nmma.org)

[Other nations](http://www.icomia.com/members) ..... [www.icomia.com/members](http://www.icomia.com/members)

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email : [info@oceansafety.com](mailto:info@oceansafety.com)

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[info@bomarine.nl](mailto:info@bomarine.nl) [www.bomarine.nl](http://www.bomarine.nl)

**Parasailor<sup>15</sup>**



enjoy the speed,  
not the stress

**WinchRite**  
Cordless Winch Handle



electrify all your winches  
with just one Winchrite

**BRUNTONS**  
AUTOPROP



variable pitch for  
optimal performance

**MOBMDT**



safer and easier  
MOB retrieval

**ODEOIFLARE**



being rescued starts  
with being seen

**STORM-BAG®**  
The solution for furling



the best stormjib  
for furling headsails